

PLAN INTERNATIONAL HONG KONG
“Child Safeguarding School” Award Programme
2024 - 2025

(Organiser: Plan Logo), Sponsor: Wu Jieh Yee Charitable Foundation



Supporting Partners



Media Partner

Introduction of the “Child Safeguarding School “Award Programme

As a Child-Related Worker, have you ever thought about...

How close we are to child maltreatment cases?

- Have you ever encountered suspected child abuse cases in your daily work and felt lost about how to handle them?
- Have you ever felt uncertain about what are the (in)appropriate behaviours when caring for or disciplining students?

Number of Newly Registered Child Protection Cases with the Social Welfare Department in 2023 has increased alarmingly, in which around 35% of the perpetrators came into contact with the victim in child-related organisations or other settings, highlighting the need for stronger institutional safety nets and public awareness.

What are our responsibilities?

- As one of the most trusted adults in the lives of children, could you hear their cries for help?
- Can the School be the channel for help when children face domestic violence?
- Aside from community expectations, what are the legal responsibilities of child protection imposed on professionals, including teachers and social workers?

Join the “Child Safeguarding School “Award Programme and become a pivotal part of the safety net that shields our children!

Objective

Plan International Hong Kong (Plan Hong Kong) is committed to promoting child safeguarding and supporting child-related organisations at large to set up their own Child Safeguarding Policy to prevent child maltreatment from arising in the organisation. The launch of the "Child Safeguarding School" Award Programme is a strategic initiative by PlanHK to equip kindergartens with the necessary resources and support to implement the CSP.

By participating in this programme, the institution will:

1. **Strengthen the organisational Child Safeguarding Culture** by establishing a clear set of standards and operations in its governance and activities thereby creating a safe environment for children; simultaneously nurture children’s self-protection and expression via interdisciplinary educational activities;

2. **Enhance the understanding of Child Safeguarding among child-related practitioners.**
This ensures that staff members are cognisant of their responsibilities and exhibit appropriate behaviors when engaging with children, thus protecting the institution's reputation.
3. **Engage in public advocacy and raise public awareness of the significance of Child Safeguarding** through parent education and stakeholder communication.
4. **Awarded as " Child Safeguarding Achievers"** and showcase your outstanding achievements and best practices via Commendation Ceremonies, Exhibitions, and media outreach to foster the culture of Child Safeguarding in Hong Kong.

Target Group

Registered kindergartens, nurseries, and child care centres in Hong Kong.

Programme Timeline

Application Phase: March 2024 to July 2024

Implementation Phase: September 2024 to May 2025 (approximately 9 months)

Evaluation Phase: May 2025 to July 2025

Award Ceremony and Exhibition: August 2025

Promotion Period: September 2025 to October 2025

Sponsor

This programme is supported by Wu Jieh Yee Charitable Foundation

Background

About Plan International

Established in 1937, Plan International is one of the world's leading development organisations, specifically focusing on children. Headquartered in the U.K., Plan International is working in more than 85 countries with funding from a number of fundraising offices. Our programmes concentrate on making lasting improvements to the quality of life in areas of health, education, environment, and livelihood.

Plan International works with children and girls to help create a world where we are all equal.

The “Child Safeguarding” Movement in Hong Kong

Since 2018, Plan Hong Kong has been committed to promoting Child Safeguarding locally and supporting child-related organisations at large with resources to set up their own “Child Safeguarding Policy” to prevent child maltreatment from arising. In 2020, we developed a localised "Child Safeguarding Policy" framework based on extensive literature reviews and research surveys, consisting of 4 dimensions and 20 standards for local educational institutions.

With support from the Wu Jieh Yee Charitable Foundation (2022-2023), we created a series of free resources to promote Child Safeguarding, including the "Kindergarten Child Safeguarding Practice Manual", an online self-learning platform, as well as teaching materials and home activity books for parents and kindergarten students. We also conducted free workshops for teachers, parents, and students to enhance their understanding of Child Safeguarding related issues, encouraging institutions to implement the CSP.

On the verge of the passing of the Mandatory Reporting of Child Abuse Bill, we recognise the pressing need in the industry for institutionalising the CSP. With the further support of the Wu Jieh Yee Charitable Foundation, we have launched the "Child Safeguarding School" Award Programme in the early childhood education sector. Plan Hong Kong will provide free consultancy services and resources for capacity building to at least 50 institutions, assisting them with the implementation of the CSP and evaluation of its effectiveness. An Advisory Committee and Advisors Group for Special Topics will oversee the program and assess the "Child Safeguarding Schools" with awards.

Details of the Award

Level of Recognition	Tasks To be Completed by Schools	Support Provided by Plan Hong Kong	Award
Child Safeguarding Supporters	<ul style="list-style-type: none"> ✓ Sign the “Child Safeguarding Charter” to support Child Safeguarding Policy 	<ul style="list-style-type: none"> • “Child Safeguarding Charter” 	<ul style="list-style-type: none"> • Join the list of Child Safeguarding Supporters
Child Safeguarding Movers	<ul style="list-style-type: none"> ✓ Attend 1 CSP Consultancy session and commit to the Initiation of the CSP in 9 months ✓ Completion of the CSP documentation checklist with 60% of listed documents ready for implementation* ✓ Receive staff training on Child Safeguarding ✓ Participate in anonymous Monitoring & Evaluation Survey (Filling out questionnaires) <p><i>* Please reach us for further details and the checklist</i></p>	<ul style="list-style-type: none"> • 2 hours of Consultancy Services • List of CSP documentation checklist and templates for use • 1 Session of Child Safeguarding Staff Awareness Training • Online Training Platform • Priority access for staff/parents to attend expert workshops and seminars • Teaching resources for children and parents 	<ul style="list-style-type: none"> • Awarded as the “Child Safeguarding Initiative School” • Commemorative Certificate, Banner and an Award Medal • Join the Award Ceremony as Award Recipient and Public Exhibition to share the school’s good practices • Mass promotion under the list of “Child Safeguarding Movers” through various media channels
Child Safeguarding Achievers	<ul style="list-style-type: none"> ✓ Completion of the CSP documentation checklist with 100% listed documents ready for implementation* ✓ Evidence of Implementation of about Policy/ Procedures at school ✓ Receive staff, parents and childrens’ training on Child Safeguarding ✓ Participate in anonymous Monitoring & Evaluation Survey 	<ul style="list-style-type: none"> • 4 hours of Consultancy Services • List of CSP documentation checklist and templates for use • Staff Workshops on Child Safeguarding Application and Interest classes • Online Training Platform • Cash subsidy of HKD2,000 (for Child Safeguarding-related activities only) • Priority access for staff/parents to attend expert workshops and seminars • Parents’ Stress Release Workshops 	<ul style="list-style-type: none"> • Awarded as the “Child Safeguarding Achievers” • Commemorative Certificate, Banner and an Award Medal • Join the Award Ceremony as Award Recipient and Public Exhibition to share the school’s good practices • Mass promotion under the list of “Child Safeguarding Achievers” through various media channels

(Filling out questionnaires)
 ✓ Completion of summary report

- Student Workshops (for K2 & K3 students)
- Teaching resources for children and parents

** Limited availability of the above supporting services and will be provided on a first-come, first-served basis. Those who are unable to avail of the support can become an Initiating School and join the waiting list.*

- Printed promotion
- Editorial coverage by the media partner
- Promotion by online Key Opinion Leaders (KOLs) in the education and parenting sector
- Promotion on Plan Hong Kong's Child Safeguarding Net and social media platform

Free Workshops & Public Seminars

Plan Hong Kong will provide the following workshops for the participating "Child Safeguarding Schools". These workshops aim to enhance the teachers' and parents' understanding of the Child Safeguarding knowledge and strengthen children's awareness of self-protection.

*The themes of workshops and public seminars will be updated regularly. For details, please stay tuned to CSNet.

For Children	For Teaching Staff	For Parents
<p>《LOVE AND CARE MY BODY》</p> <p>Through storytelling sessions of "No! Go! Tell!" and interactive games, children can easily enhance their awareness of self-protection, learn to identify and react to inappropriate contact from adults, and reduce the risks of harm they may face.</p> <p>#school-based #on-site</p>	<p>《INTRODUCTION OF CHILD SAFEGUARDING》</p> <p>The workshop educates participants on the Child Protection laws and regulations in Hong Kong, as well as the implementation and promotion of the CSP in the institutional setting through case studies, procedural studies, group discussions and interactive games.</p> <p>#school-based #on-site</p>	<p>《HOW TO SAFEGUARD MY CHILD》</p> <p>Through case sharing and interactive games, parents will gain a deeper understanding of the Child Protection regulations in Hong Kong and an overview of Child Safeguarding.</p> <p>#school-based #on-site #minimum 15 participants #onlineorFTF</p>
<p>《MY OWN STORY BOOK》 (Limited Sessions)</p> <p>Led by professional artists and designers, this session aims to inspire children's imagination and creativity through games, drawing, and various expressions, and lead them to create their own picture book stories. Through this process, we aim to enhance children's expressive abilities and problem-solving skills.</p> <p>#school-based #on-site</p>	<p>《LET'S TAKE A BREAK!》 (Limited Sessions)</p> <p>Professional instructors will bring to the school a variety of fun activities, such as art and crafts, to relieve stress for all teachers! We will also introduce the concept of Child Safeguarding via interactive games during the session.</p>	<p>《EDUCATIONAL SPECIALIST SERIES: PARENT TALK》 (Limited Sessions)</p> <p>Various topics include children's brain development, positive and emotional education, identification and support for children with special educational needs (SEN), and more will be delivered by our professional advisors.</p> <p>#publiclecture #PriorityforCSS</p>

**Dog Therapy Workshop —
《A DATE WITH DOGGY》
(Limited Sessions)**

Led by licensed professional therapists and therapy dog handlers, this workshop utilises engaging interactive games to strengthen children's listening, social skills and self-confidence.

#school-based #on-site

#public lecture #PriorityforCSS

**Stress Release Workshop -
《PARENTS ACTIVITY SESSIONS》
(Limited Sessions)**

Professional mentor helps parents relieve stress and recharge by offering various fun activities such as art, crafts, and baking! A chance for parents to get to know more about Child Safeguarding concepts in this enjoyable session too!

**#school-based #various locations
#minimum 15 participants**

Educational Resources

Plan Hong Kong has launched an online learning platform for child-related workers to gain further knowledge on Child Safeguarding. The platform can be accessed by scanning the QR code on the back cover. Educational resources package for children and parents will also be provided to participating schools as follows:

	Child Safeguarding Initiative	Child Safeguarding School
Resource 1:		
Child Safeguarding Nursery Rhyme Teaching Set		
• Video on Streaming Platform	✓	✓
• Original Soundtrack, Instrument Version, Piano Sheet Music		✓
• A2 Lyric Poster (X2)	✓	✓
• Lyric Poster (digital version)	✓	✓
• Nursery Rhyme 2-Day Teaching Plan (One for K2 & K3 each)		✓
Resource 2:		
Child Safeguarding Themed Picture Books & Teaching Pack		
• Giant Activity Book (Each for K2 & K3)		✓
• Picture Book for family	1	20
• * Family Activity Book (Quantity upon request)		✓
• Hand Puppet: Boy and Girl (Yau Yau and Pui Pui) 2 sets with clothes and accessories to facilitate the Giant Activity Book teaching		✓
Resource 3:		
Parent Education Information		
• Pamphlets: Topics include understanding child abuse, recognising early signs of SEN, and understanding Mandatory Reporting Laws etc. (Quantity upon request).	✓	✓
• Parent Consent letter templates (digital version): Includes information about workshops and themed lectures.		✓

This programme is advised and overseen by the Advisory Committee, with support from the Advisors for Special Topics in training content as well as delivering public lectures on relevant topics.

Advisory Committee

Convenor:

Dr. SIU, Kanie, Chief Executive Officer of Plan International Hong Kong

Members (Rankings in alphabetical order by last name):

Ms. CHOW, Rosa, Chairperson of Hong Kong Early Childhood Educators Association, School Board Member of Five Districts Business Welfare Association Early Childhood Service and Manager of Early Childhood Service Development

Dr. IP, Patrick, Clinical Associate Professor of Department of Paediatrics & Adolescent Medicine, The University of Hong Kong and Member of the Commission on Children

Dr. KAM, Sanly, MH, Advisor of the Council of Non-Profit Making Organizations for Pre-primary Education (CNOPE), Member of the Commission on Children

Dr Hon. LEE Hoey Simon, MH, JP, Legislative Council Member, Chief Strategy Officer (Greater Bay Area) , China Resources Group

Dr. LEE Maria, the President of the Pacific Early Childhood Education Research Association (Hong Kong)

Dr. LEE, N.Y. Amelia, MH, Associate Dean Head (Programme Development) of Early Childhood and Elementary Education School of Continuing Education, Hong Kong Baptist University

Ms. PUN Cindy, Chairperson of the Council of Non-profit Making Organizations for Pre-primary Education, General Secretary of Tsung Tsin Mission of Hong Kong Social Service

Dr. TIK Chi Yuen, JP, SBS, Legislative Council Member, Director of The Hong Kong Institute of Family Education, Member of the Task Force on "Home-school Co-operation and Parent Education"

Dr. TSANG Sandra, JP, Board Director of Plan International Hong Kong, Member of the Commission on Children, Registered Clinical Psychologist

Dr. WONG Lillian, **the Board Chairman of the Hong Kong Paediatric Foundation**, Member of the Commission on Children

Advisors for Special Topics

On Special Education Needs (SEN):

Mr. AU YEUNG Wai-hong. Peter, Registered Social Worker, Member of the Commission on Children

Dr. CHAN Fung Ying Dorothy, Associate Consultant, Department of Paediatrics, Prince of Wales Hospital and Clinical Associate Professor (honorary), Department of Paediatrics, The Chinese University of Hong Kong

Dr. WONG Kathy, MSocSci, PsyD, Principal Lecturer, Department of Psychology, The University of Hong Kong, Educational Psychologist in Accredited Register

On Child Mental Health:

Dr. CHAN Phyllis Kowk-ling, Honorary Clinical Associate Professor, LKS Faculty of Medicine, The University of Hong Kong

Dr. HUNG Chi Hong, Experienced Psychiatrist and Cognitive Behavioral Therapy Trainer
Dr. LUENG Chung Ming PsyD, Chair, Division of Clinical Psychology (HKPS), Clinical Psychologist in Accredited Register

Enquiry

Tel: 3405 5326 / 3405 5322

WhatsApp: 3405 5326

Email: keepchildrensafe@plan.org.hk

CSNet

<https://csnet.plan.org.hk/>

Child Safeguarding Online Learning Platform

<https://cspcertificate.plan.org.hk/>

PlanHK Website

<https://www.plan.org.hk/en/home/>